



The Canadian Society of Clinical Perfusion | La Société Canadienne de Perfusion Clinique

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## **REGULATIONS**

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## **REGULATIONS OF THE CANADIAN SOCIETY OF CLINICAL PERFUSION**

### **SCHEDULE "A"**

#### **REGULATION 1/2000**

(Pursuant to Paragraph 19.01 of Bylaw No. 1 of the Society)

##### **PROCESS FOR ASSESSMENT OF A TRAINING PROGRAM**

(Reference: Clause 5.02(a)(i) of Bylaw No. 1 of the Society)

**Step 1.** Documents defining an applicant's training program shall be submitted to the person or agency (the assessor) designated by the Board. The documents must include evidence of successful completion of the program of cardiovascular perfusion by the applicant.

The documents will be reviewed by the assessor to determine if the training program appears to be equivalent to the didactic programs at the accredited schools in Canada. If equivalence is determined by the assessor, the applicant will be given either a series of examinations or a comprehensive examination designed to test didactic standing. Successful completion of such examination or examinations is necessary before the applicant can proceed to the next step.

**Step 2.** Following successful completion of Step 1, the applicant will be placed in an accredited clinical site for clinical assessment. The clinical assessment would cover a four to seven week term and the applicant will receive a final assessment at the conclusion of the program's final phase level. Successful completion of this stage is necessary to move on to Step 3.

**Step 3.** Upon successful completion of steps 1 and 2, the candidate would be issued a "Certificate of Equivalence" allowing the applicant to access the Credentialing Examination of the Society pursuant to clause 5.02(a)(i). and subparagraph 5.02(c) of the General Bylaw.

## **SCHEDULE "B"**

### **REGULATION 2/2000**

(Pursuant to Paragraph 19.01 of Bylaw No. 1 of the Society)

#### **REQUIREMENTS REGARDING APPLICATION FOR TRAINING ASSESSMENT PURSUANT TO CLAUSE 5.02(a)(i) OF BYLAW NO.1 OF THE SOCIETY)**

This clause expressly addresses the situation of foreign perfusionists immigrating to Canada to pursue careers in cardiovascular perfusion.

1. All applications must receive the approval of the Board of Directors before being processed for assessment.
2. The applicant must be currently employed, on a full-time basis, as a cardiovascular perfusionist, in the country in which he/she is applying from.
3. The applicant must be properly qualified (to work as a cardiovascular perfusionist in the field of cardiovascular perfusion) within the country that he/she is concurrently applying from.
4. Where there is an accrediting agency recognized by the Board of Directors with jurisdiction in the country that the applicant is working as a cardiovascular perfusionist, the applicant must have graduated from one of the programs accredited by the accrediting agent.

A copy of the proposed assessment method is attached for review and reference. See Schedule "A". It should be noted that the proposed method challenges the candidate to pass didactic examinations, and clinical assessment to gain access to the Credentialing Examination.

## **SCHEDULE "C"**

### REGULATION 1/2006

(pursuant to Paragraph 19.01 of Bylaw No. 1 of the Society)

### REGULATION REGARDING QUALIFICATION FOR EXAMINATION

(Reference: Clause 5.02.(a)(ii) of Bylaw No.1 of the Society)

Implementation: This regulation (1/2006) applies to all candidates for examination who enrolled in a qualified program after **July 1, 2006**. Candidates enrolled prior to that date are exempt from provisions (1)(b) and (1)(c).

NOTE: Throughout this document, the term "Board" refers to the Board of Directors of the Canadian Society of Clinical Perfusion.

In order to qualify for the credentialing examination a candidate must:

1 have graduated from a course of instruction in cardiovascular perfusion offered by an institution that;

a) is accredited by an agent or agency formally recognized by the Board as the accreditor;  
and

b) grants a degree at the baccalaureate level or higher to graduates of the course of instruction;  
or

c) requires a degree at the baccalaureate level or higher as an admission requirement to the course of instruction;  
and

d) date of graduation from the course of instruction is not more than two calendar years prior to the date of first writing of the examination, except, upon special application to the Board, the Board may extend the two calendar year time period as appropriate in the opinion of the Board;  
or

2 hold a current credential from a credentialing agency that is formally recognized by the Board;

or

3 having graduated from a program other than that recognized in clause (1) hereof, shall provide appropriate documentation confirming formal training for review by the Board, or an agency or agent appointed by the Board, and shall successfully complete a suitability assessment in accordance with applicable regulations prescribed by the Board pursuant to paragraph 19.01 of General Bylaw number 1 of the Society (note: refer to 1/2000 and 2/2000);  
or

4 have previously held a certificate from the Society which certificate is no longer current as a result of failure to meet recertification requirements, and has been absent from the practice of cardiovascular perfusion for a term exceeding 3 years, and not more than 5 years from the last date of successful recertification, provided that the 3 year and 5 year time limits may be extended by the Board, where circumstances warrant in the opinion of the Board, and subject to an applicant successfully passing an assessment process established by the Board;  
and

5 if the document submission deadline for the exam is more than 12 months from the date of graduation, have performed a minimum of fifty (50) cases as primary perfusionist in the twelve months prior to the document submission deadline for the CSCP certification exam (see above);

and

6 submit formal application to the committee designated by the Board as the examination committee, meeting all deadlines as set by that committee;  
and

7 pay all dues and/or fees prescribed by the Board;  
and

8 be formally accepted by the Board to challenge the Credentialing Examination;  
and

9 complete the writing of the Credentialing Examination in the same calendar year in which his or her application was approved.

Any and all time provisions or deadlines may be extended by the Board provided that:

1 the applicant makes an appeal in writing to the Board for such an extension stating the reasons for the request;  
and

2 in the opinion of the Board the reasons stated have merit

and

3 in granting the request not extra hardships are encountered by other applicants or exam committee members

### **REWRITING THE CREDENTIALING EXAMINATION**

A candidate shall be eligible to rewrite the Credentialing Examination provided that he or she:

- a) having failed to pass the Credentialing Examination in the first instance:
  - i) properly applies to the examination committee to rewrite the Credentialing Examination;  
and
  - ii) completes an additional seventy-five (75) clinical cases as primary perfusionist from the date of the examination in the first instance. (This provision applies to all candidates for re-examination starting in 2010);  
and
  - iii) pays all associated fees prescribed by the Board in connection therewith;  
and
  - iv) rewrites the Credentialing Examination at one of the next two sittings of the Credentialing Examination immediately following the first writing of the Credentialing Examination.
- b) having twice failed to pass the Credentialing Examination:
  - i) completes an additional one hundred (100) clinical cases as primary perfusionist from the date of the examination in the second instance. (This provision applies to all candidates for re-examination starting in 2010);  
and
  - ii) properly applies to the examination committee to rewrite the Credentialing Examination;

and

iii) pays all associated fees prescribed by the Board in connection therewith;  
and

v) completes the third writing of the Credentialing Examination at one of the next two sittings immediately following the second writing of the Credentialing Examination.

- c) having failed to pass the Credentialing Examination after three attempts, the candidate shall there by become ineligible to further challenge the Credentialing Examination until such time as a course in cardiovascular perfusion has been undertaken and successfully completed and the candidate has re-qualified for writing the Credentialing Examination again pursuant to Regulation 1/2006 hereof.